#

** CHIPPING NORTON TOWN COUNCIL**

**THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ**

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 Email: cntc@btconnect.com

 Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Mrs V Oliveri

11th June 2019

Dear Councillor,

**Notice of Meeting**

I hereby give notice that a meeting of the Chipping Norton Town Council will be held in the Council Chamber, The Town Hall, Chipping Norton on Monday 17th June 2019 at 7.15 pm.

Yours sincerely

Mrs. V. Oliveri

Town Clerk

A G E N D A

1. Minutes of the Council Meeting held on 20th May 2019.
2. Public Participation.
3. Apologies for absence.
4. Declaration of interests.
5. Mayoral Announcements.
6. Oxfordshire County Council

To receive information from the County Councillor if present.

1. West Oxfordshire District Council

To receive information from the District Councillors if present.

1. Planning
2. Applications received.
3. Decisions.
4. The Town Clerk’s Report
5. Imprest Account for May 2019
6. General Account for 17th June 2019.
7. Correspondence received.
8. The Annual Return year ended 31st March 2019
9. To receive and authorise the Annual Return for the year ended 31.3.19.

 Section 1 Annual Governance Statement 2018/19

 Section 2 Accounting Statements 2018/19

 Annual internal audit

1. To receive the Bank Reconciliations as at 31.3.19
2. To receive and approve the Income and Expenditure account, Balance Sheet and supporting notes for the year ended 31.3.19.
3. Committee & Other Bodies
4. Chipping Norton Theatre – town signage
5. Town Centre
6. Update on WODC Local Plan
7. Update from PCSO