



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

**Minutes of a Traffic Advisory Sub-Committee meeting held online on the
25th April 2024 via TEAMS**

PRESENT: Cllrs Mark Walker (Chair), Sandra Coleman, Steve Akers, Alex Keyser, Michael Rowe, Tom Festa

ALSO PRESENT: Katherine Jang, Deputy Town Clerk and Estates Manager
Cllr Geoff Saul, OCC & WODC

Odele Parsons, Place, Planning and Coordination Team Leader OCC

James Wright, Traffic & Traffic Schemes Technical Officer OCC

Maria Wheatley, WODC Officer

2 members of the public

TAC43	Apologies for absence Apologies were received from Cllr Jo Graves, Mike Dixon (Bus Users Representative)
TAC44	Declaration of interests None received
TAC45	Minutes <ul style="list-style-type: none">a. RESOLVED: That the minutes of the sub-committee meeting held on the 29th January 2024 were signed and approved by the Chair as an accurate record of the meeting.b. Members noted the minutes of the Cycling Action Group held on the 22nd April 2024.
TAC46	Public Participation From Nigel Rose <ul style="list-style-type: none">1. <i>I am fully supportive of the 20mph zone. However, I share the concerns expressed by the Town Council about aspects of the implementation by the County Council. Could you please advise on the progress that has been made by the Town Council with officers to resolve the outstanding issues including the lack of repeaters, the location of the start of the zone on Banbury Road and the Speed Indicating Device (SID) by M&S still showing 30mph.</i> <p>Cllr Walker responded that Town Councillors have invited Lee Turner (OCC Officer) to have a meeting about the 20mph signage and implementation issues and are awaiting a reply. James Wright (OCC Officer) noted that the implementation TRO has now been signed off, and that changes to the plan would need to be amended.</p> <p>Nigel Rose followed up by saying that he completely understands the legal changes that would take time but queried problems with implementation (eg. SID displaying the wrong number).</p>



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

	<p>Cllrs agreed for the Town Council to set up a meeting with Lee Turner (OCC) as a matter of urgency.</p> <p>2. <i>Speedwatch</i> <i>Thames Valley Police have stated that they do not have the resources to enforce the 20mph limit.</i> <i>Building on the example of residents of New Street, could you please advise what progress the Town Council has made with encouraging more residents groups to get involved with Speedwatch and the establishment of training courses, the provision of the necessary scanning equipment and the arrangements for notifying the authorities of non-compliance.</i></p> <p>Cllr Akers reported that due to his current workload, he has not yet taken the Speedwatch initiative forward, but that this could be taken on by interested volunteers in the town. Cllr Rowe noted that he has previous experience with Speedwatch. Cllrs agreed to bring this for discussion with other Cllrs to determine if any capacity remained to take on the Speedwatch programme.</p> <p>From Charlotte Bird</p> <p>1. <i>How and when are OCC measuring/monitoring the effectiveness of the whole 20 mph scheme in Chippy, and are they looking at all at enforcement measures...do they have a view already on how it is going??</i></p> <p>Cllr Walker did not believe there has been a survey or monitoring scheme in place by OCC. The Town Council has been in touch with Thames Valley Police regarding speeding in town.</p> <p>2. <i>What's happened to the SID being installed in Churchill Road (agreed 12 months back and Geoff Saul was paying for it out of his Councillors' fund (links with you speedwatch piece)</i></p> <p>The post has now been installed and the Town Council's Maintenance Operative will be installing the SID within the next few weeks.</p>
TAC47	<p>LCWIP</p> <p>Odele Parsons reported that Natalie Moore had prepared a written update which would be circulated to Cllrs after the meeting. OCC is currently undertaking background research and looking at the network for walking in detail, including mapping. The next step would be looking at cycling in more detail. This will lead to a list of infrastructure improvements to be made in Chipping Norton. It would need to be taken to the Cabinet member in OCC for endorsement and approval.</p>



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

	<p>Cllr Walker thanked Odele for the update and was wondering if timings could be shared with the Town Council.</p> <p>Cllr Festa asked if there was scope for the Town Council to have input and share with the LCWIP prior to the consultation paper. Odele Parsons confirmed that this is possible and noted that the consultation paper will not be the first time the Town Council has input on the key priorities for infrastructure in town. Odele noted this workshop could be undertaken in early June 2024.</p> <p>Cllr Coleman asked about the cameras in place at the New St junction and what this is monitoring. Odele Parsons answered that this is likely a traffic counter as this had been requested for the New St junction.</p> <p>Odele Parsons noted that there is a small amount of funding to look at the New St junction this year. As this is being undertaken by external contractors, it is difficult to estimate timings at this point.</p> <p>Cllrs thanked Odele for joining the meeting and for the update.</p>
TAC48	<p>County Officer’s Report</p> <p>Nothing new to report from James Wright. He noted that lining and sign maintenance work is being undertaken in Chipping Norton.</p> <p>Cllr Coleman noted that there is a defunct sign on Churchill Road which leads to a business which no longer exists. James Wright requested that Cllr Coleman send him a photograph and location of the sign and that it can be changed.</p> <p>Cllr Akers asked if it would be possible for OCC to provide a list of pothole and road maintenance works on the schedule for Chipping Norton. James Wright said that unfortunately this is not possible from him as this is not his area, but that Paul Wilson and Vanessa Bowler (OCC) are the officers who may be able to help further.</p> <p>Cllr Saul reported that the OCC website has a forward works plan and map: https://oxfordshire.highway-iams.uk/Live/PBLC_ANON/PIP/?cg=scheme</p>
TAC49	<p>District Officer’s Report</p> <p>Maria Wheatley discussed updates to New St car park. Tickets are no longer being issued for exceeding the limits as many residents who live in the area use this car park as residential parking. She reported that only 3 tickets had been issued, 2 for being parked out of the marked bays, and 1 for parking in a disabled bay without having a pass.</p> <p>Members queried if there is any scope to have further disabled bays on New St outside the Sainsbury’s? Maria reported that this needs to be taken forward by the County Council. Happy to receive questions via: parking@westoxon.gov.uk</p>
TAC50	<p>Update from Cllr Saul on OCC Highways matters including the HGV working group</p> <p>Members received a progress report from Cllr Saul. The Town Council’s HGV working group is currently dormant, as the Windrush Valley HGV study whose scope is much wider and includes Chipping Norton is taking place.</p> <p>The initial stakeholder scoping and engagement has been finished, and now working on data collection and options appraisal. Implementation from March 2025 onwards.</p>



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

	<p>Cllr Festa queried if the cameras on the High Street are part of the HGV survey? Odele Parsons confirmed that this is simply to count traffic as part of the New St junction study.</p> <p>For Cllr Saul to share the actions from the HGV steering group minutes so that this can be discussed by the Town Council.</p>
TAC51	<p>Cycling</p> <p>Cllr Festa gave an update about the Rusty Riders initiative. The Town Council has published a cycling page on the website, including local information for cyclists. The County Council has kindly given the Town Council new signage for roads and the car parks, which will be put up in the coming month.</p> <p>Members are mapping out safe cycle routes in the town for CycleOx, which should complement the LCWIP's research.</p> <p>Cllr Akers thanked Cllr Festa for taking on the road safety signage project.</p> <p>James Wright noted that during COVID, OCC purchased a stock of bike racks to be installed near bus stops – these stocks have been depleted but Town Council could petition these to be brought back.</p>
TAC52	<p>Pedestrian and Road Safety</p> <p>Cllr Akers reminded members of Road Safety Week (17-24 Nov 2024).</p>
TAC53	<p>Parking</p> <p>Cllr Akers thanked Maria Wheatley for her report on parking in New St car park. Maria Wheatley noted that the signage has been refreshed at Albion St car park, but that nothing to do with enforcement or parking limits will change.</p> <p>Cllr Keyser queried if there has been any research done to change New St car park to a multi-level car park. Cllrs and Officers were not aware if this has ever been discussed, but from a budgetary point of view this would be unlikely, but some funding could come from S106 in future.</p> <p>Odele Parsons agreed to bring an on-street parking report to the next TAC meeting.</p> <p>Cllr Coleman noted that The Branch has worked hard to ensure their contractors used New St car park throughout the development.</p>
TAC54	<p>Date of the next meeting – Thursday 27th June 2024</p>

The Chair closed the meeting at 3:25pm.