



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

Minutes of a Strategic Planning Committee meeting held on the 18th March 2024 at 6:30pm in the Council Chamber, Chipping Norton Town Hall

PRESENT: Cllrs Dom Rickard (Chair), Sandra Coleman, Michael Rowe, Jo Graves, Ian Finney, Tom Festa, Alex Keyser, Mark Walker

ALSO PRESENT:

Luci Ashbourne, Town Clerk & CEO

Katherine Jang, Deputy Town Clerk and Estates Manager

SPC67	Apologies for absence Apologies were received from Cllr Mike Cahill
SPC68	Declaration of interests None received
SPC69	Minutes RESOLVED: That subject to amendments: P1 – Apologies from Jo Graves to be noted. P1 – Mark Walkers present as Town Councillor not WODC Councillor P2 – “no longer allowed to join such groups” the Chair signs and approves the minutes of the Committee meeting held on the 29 th January 2024.
SPC70	Public Participation None received
SPC71	Committee action plan Members received the ongoing committee action plan. Clean Air Day – June 2024 to be added.
SPC72	East Chipping Norton Development No updates to note.
SPC73	Cemetery a. Members received a report from the Deputy Clerk and Estates Manager - Members queried if it would be possible to put down hogging on certain paths in the Closed Churchyard. The Deputy Clerk will liaise with the Maintenance Operative to schedule this work in. - Members noted an abandoned car in the Closed Churchyard for St Mary’s. b. Members reviewed the proposed cemetery and burial fees for 2024-25. Subject to one amendment “internment > interment”. Cllr Coleman proposed to accept the proposed schedule of fees with the spelling amendment as noted above, Cllr Walker seconded. All in favour. Motion carried. RESOLVED: That the schedule of fees for the cemetery for 2024/25 is



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	<p>adopted for Worcester Road Cemetery, in effect from 1st April 2024.</p> <p>c. Members received a draft Memorial Trees and Benches Policy Members suggested one amendment for the wording of the section requesting information from the applicant from "300 words > up to 300 words." Cllr Coleman proposed that the Memorial Trees and Benches Policy is sent to Full Council for final approval including the one amendment above, seconded by Keyser. All in favour, motion carried. RESOLVED: That the Memorial Trees and Benches Policy is taken to Full Council for final approval.</p>
<p>SPC74</p>	<p>Living Moss Filter Members received a report regarding the installation of a living moss filter in Chipping Norton and discussed next steps. The location chosen is where the air quality monitor was located on the High St. near Mr Simms.</p> <ul style="list-style-type: none"> - Members had concerns about the height at 3m tall. - The Town Clerk confirmed that local shops and residents would be consulted prior to installation. - Members noted that it would be helpful to have alternative plans should residents and shops object to the proposal. - The proposed location is suggested as it is the most polluted area in Chipping Norton, and there is existing power to the location as well. - Cllr Walker asked if there are any examples of it in situ in town, and Cllr Festa reported that one has been installed in Hereford and many in London. - The Town Clerk reported that the next stage would be investigating if this location is possible and a consultation with nearby shops. The Air Quality Monitoring Project (WODC) has some project funding coming through from DEFRA, which this project would possibly fall under. The Town Clerk noted that there are other funding streams that could be investigated. - The Committee delegated the next steps to the Town Clerk and Cllr Festa to bring back to the next committee meeting.
<p>SPC75</p>	<p>Rusty Riders Initiative Cllr Festa gave a verbal update about the Rusty Riders Initiative. The project has been working with mechanics to help residents ensure their bikes are safe, oversee safe proficiency tests, and undertake guided rides near Chipping Norton. The next session will take place on the 6th April 2024 at the Chipping Norton Leisure Centre.</p>
<p>SPC76</p>	<p>Vision Zero Consultation Members considered the OCC's Vision Zero Consultation and to form a committee response. Cllr Festa suggested that as part of the response, that the Town Council request that a community consultation should be undertaken with residents.</p>



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	Cllrs agreed to delegate the piece of work to Cllr Rickard and the Town Clerk to submit a tailored response on behalf of Chipping Norton.
SPC77	Naming new apartment block Members received an invitation from Cottsway Housing for a new apartment block. Cllrs suggested the name Magpie Court in dedication to the football club. Cllr Coleman proposed the name "Magpie Court", seconded by Cllr Festa. Cllr Graves abstained. Motion carried. RESOLVED: That the name "Magpie Court" is put forward to Cottsway Housing for the new apartment block.
SPC78	Planning Applications None received
SPC79	Date of Next Meeting Monday 1 st July 2024

The Chair closed the meeting at 8:02pm

Signed as an accurate record.....

Date.....