



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

16th July 2024

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Lower Hall, Chipping Norton Town Hall

DATE: Monday 22nd July 2024

TIME: 6:30pm

Cllrs. Sandra Coleman (Town Mayor) Steve Akers (Deputy Mayor), Rachel Andrews, Ben Bibby, Mike Cahill, Tom Festa, Ian Finney, Jo Graves, Alex Keyser, Dom Rickard, Athos Ritsperis, Michael Rowe, Mark Walker, Emily Weaver, Sharon Wheaton and Natasha Whitmill.

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the minutes of the annual Council Meeting held on 10th June 2024.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

7. East Chipping Norton development

To receive an update on the status of the East Chipping Norton Development.

8. Civic announcements

To receive a report from The Mayor on Civic engagement and activities.

9. Reports from representatives of outside bodies

To receive an update from members who sit on outside bodies.

10. Minutes and reports from Committees

To note the draft minutes and any related recommendations of the following committee and sub-committee meetings:

- a. Community Committee, 17th June 2024
- b. Traffic Advisory Sub-Committee, 27th June 2024
- c. Strategic Planning Committee, 1st July 2024
- d. Finance and Resources Committee, 8th July 2024
- e. Cycling Action Group, 15th July 2024

11. Correspondence

To receive any correspondence for Council to note or respond to.

12. Council Action Plan

To receive and review the Council Action Plan which has been updated following committee action plan reviews.

13. The Oxfordshire Garden Tree Giveaway

To receive and consider a request for a financial contribution to the Oxfordshire Garden Tree Giveaway organised by the International Tree Foundation.

14. Planning Applications

To receive a schedule of planning applications from West Oxfordshire District Council.

15. Policies.

To receive and adopt the following policies as reviewed and recommended by the Finance and Resources Committee:

- a. Public Participation Policy.

16. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of item 17.

17. Facilities and Estates

To receive a confidential report from the Town Clerk and agree next steps.

18. Date of the next meeting – Monday 7th October 2024