



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk Office Hours: Mon – Fri 9am – 1pm

ACTING TOWN CLERK:

K. Jang

3rd December 2024

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Lower Hall, Chipping Norton Town Hall

DATE: Monday 9th December 2024

TIME: 6:30pm

Cllrs. Sandra Coleman (Town Mayor) Steve Akers (Deputy Mayor), Rachel Andrews, Ben Bibby, Mike Cahill, Tom Festa, Ian Finney, Jo Graves, Alex Keyser, Dom Rickard, Athos Ritsperis, Michael Rowe, Mark Walker, Emily Weaver, Sharon Wheaton and Natasha Whitmill.

Katherine Jang
Acting Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Members who are unable to attend the meeting should notify the Town Clerk

(townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the minutes of the Full Council Meeting held on 7th October 2024.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

7. Civic announcements

To receive a report from The Mayor on Civic engagement and activities.

8. Reports from representatives of outside bodies

- a. To receive an update from members who sit on outside bodies.
- b. To nominate a representative to sit on the board of the Chipping Norton Welfare Charities.

9. Minutes and reports from Committees

To note the draft minutes and any related recommendations of the following committee and sub-committee meetings:

- a. Staffing Sub-Committee, 25th October 2024
- b. Community Committee, 4th November 2024
- c. Strategic Planning Committee, 11th November 2024
- d. Finance and Resources Committee, 18th November 2024

10. Correspondence

To receive any correspondence for Council to note or respond to.

- a. To consider a letter from Chipping Norton Freemasons
- b. To consider requests for subsidised use of the Town Hall: Abingdon and Witney College, and Transitions Chipping Norton Youth Club

11. Council Action Plan

To note the Council Action Plan

12. Replacement tree for Middle Row

To receive a quotation regarding the replacement of the horse chestnut tree in Middle Row.

13. Consultation on remote attendance and proxy voting at local authority meetings

To consider a response to the Ministry of Housing, Communities & Local Government's consultation

14. Budget 2025-2026

To receive a report and proposed budget from The Finance and Resources Committee and agree an estimated budget for 2025-26.

15. To Formally Declare the Precept for 2025-2026

To formally declare the precept for 2025-2026.

16. Planning Applications

To receive a schedule of planning applications from West Oxfordshire District Council.

17. Date of the next meeting – Monday 10th February 2025