

Grant Applications Cover Sheet

Tranche 2: February 2025

There is £8,250 remaining to spend within the Grants budget for this financial year (£16,500 total). The applications are listed below, noting if they had been awarded any grant funding from the previous tranche of applications in July 2024. Clicking on the name of the organisation will take you directly to the individual application.

Organisation	Grant Awarded: Tranche 1 FY 24/25	Grant Requested
OP Woodcraft	Not applied for	£2,000
CN Pride	Not applied for	£2,000
CN Community Land Trust	Not applied for	£1,500
CN Community Church Holiday Club	Not applied for	£2,000
Ribberty Rabbit Crafting CIC	Not applied for	£2,000
CN Green Gym	Not applied for	£1,000
Witney Radio CIC	Not applied for	£1,999
CN Church Minis Toddler Group	Not applied for	£1,000
Remix Youth Club	£750	£2,000
CHAOS	Not applied for	£1,000
Transition CN	Not applied for	£2,000
Lowlands Rescue Oxfordshire	Not applied for	£1,995
CN Town Festival	Not applied for	£2,000
CN Theatre	£1,000 Core funding - £3,000	£2,030
		Total:
		£24,524

RECOMMENDATION: That the committee considers the applications and decides which applications to fund from the remaining £8,250 grants budget. As with previous rounds of funding, the committee can consider to part-fund an organisation's grant request.



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form
2024-25

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	OP Woodcraft	
Name of Project or Activity	Free furniture restoration workshop – Mental health awareness	
What is the delivery time scale of your Project or Activity	One day workshops	Tri annually
Amount of funding requested from CNTC	£2000.00	

Contact Details

Name of the person making the application	Oliver Pieperit	
Position in organisation	Owner	
Email address	[REDACTED]	
[REDACTED]	[REDACTED]	

Organisation details

Address	[REDACTED]	
Website	www.opwoodcraft.co.uk	
Social media links	https://www.instagram.com/opwoodcraft/?hl=en https://www.facebook.com/OPWoodcraft	
Description of organisational purpose and how it benefits the community	<p>After a successful tranche of therapeutic workshops I'd love to keep the momentum going. I've emailed a breakdown of details with photographs showing the success of the previous 3 workshops.</p> <p>My ethos is still the same, to have a therapeutic, creative, mindful, inclusive and sociable environment teaching traditional and more contemporary restoration techniques.</p> <p>After putting it into practice and seeing the buzz and community fee,l I can most definitely say it's something that local people would want to see again.</p>	
Please outline any fundraising activities that your organisation has undertaken in the past year	I have done 3 free workshops already with myself absorbing the cost. I have also been funded by Chipping Norton town council to host 3 days of free workshops.	
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	Potentially but open to ideas.	

Payment details if application is successful

Name of account	[REDACTED]	
[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]	

Project Details

I've been running free furniture restoration and upcycling workshops at my premises in Blockley for mental health awareness.

After a successful tranche of therapeutic workshops funded by Chipping Norton town council I'd love to keep the momentum going.

I've emailed a breakdown of details with photographs showing the success of the previous 3 workshops.

My ethos is still the same, to have a therapeutic, creative, mindful, inclusive and sociable environment teaching traditional and more contemporary restoration techniques.

After putting it into practice and seeing the buzz and community feel I can most definitely say it's something that local people would want to see again.

The workshop will be a Saturday, 10am – 3pm where the student will restore a piece of furniture under my tutelage. The students, the town council and I will donate to mind charity which will be the only financial contribution outside of the grant.

Long term goal is for this to be a social prescription where Chipping Norton Medical Centre can send patients to. If it works, then I'm also hoping it can be run at the Branch as a regular set

up. The options are endless.

The town hall space will be set up to hold at least 20 local students. The tuition will be aimed at beginners so no one who wishes to attend will be intimidated by the course.

All materials will be paid for through the grant costs and there will be no course fee at all (other than the donation).

I'll be running the course and will be fully responsible for keeping the town hall clean, , dbs and the correct insurance

How will you measure the impact of your project?

With testimonials and photography

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

It covered all necessary costs, allowing me to focus on community work and tutoring

How much will your project cost and how will you use the money?

What is the total cost of your project?	£2000.00
How much Funding would you like from CNTC?	£2000.00
Where will the remaining funding come from?	

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs			
Training			
Office costs (rent, telephone etc)			
Salaries	3 full days tutoring and additional packing/unloading. Social media work.	£1300.00	
Expenses (travel etc)			

Date: 20/11/2024

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall
Chipping Norton OX7
5NJ

deputyclerk@chippingnorton-tc.gov.uk



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form 2024-25

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

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Name of Organisation	Chipping Norton Pride	
Name of Project or Activity	Chipping Norton Pride Event	
What is the delivery time scale of your Project or Activity	Start 12 th July 2024	Finish 13 th July 2024
	Full day & Evening activity	
Amount of funding requested from CNTC	£2,000.00	

Contact Details

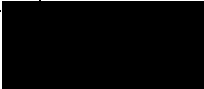
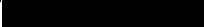
Name of the person making the application	Sean Vassen
Position in organisation	Chair
Email address	[REDACTED]
[REDACTED]	[REDACTED]

Organisation details

Address	
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Website	www.chippingnortonpride.co.uk - domain recently purchased and the website is in development!
Social media links	@chippingnortonpride - Instagram
Description of organisational purpose and how it benefits the community	Our mission is to support and empower the LGBTQIA+ community in Chipping Norton and surrounding areas. We are committed to fostering and promoting acceptance, equality, raising awareness and building a strong supportive network for all individuals regardless of sexual orientation or gender identity. This will be a platform to facilitate advocacy, campaigning, education, support and events.
Please outline any fundraising activities that your organisation has undertaken in the past year	None, as we are only just starting as a charity
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	We would like to run an outreach program for the community along with other activities.

Payment details if application is successful

Name of account	Chipping Norton Pride
Sort code	
Account number	

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

The Chipping Norton Pride event promises to be a vibrant celebration that will significantly benefit the community through a rich array of stalls, performances, and speeches throughout the day and evening. This will foster a sense of community within Chipping Norton.

The performances scheduled for the event will showcase diverse talents from various artists, bringing together different forms of expression and entertainment. This not only provides a platform for performers to share their art but also creates an inclusive atmosphere where all community members can come together to enjoy and appreciate the vibrant culture of the LGBTQ+ community. The acts will include Chippy bands and performers.

Moreover, the speeches delivered by local leaders and advocates will serve to educate and inspire attendees. By addressing important topics related to equality, acceptance, and community support, these speeches can ignite conversations that promote understanding and compassion among residents. This dialogue is crucial for building bridges and fostering a more inclusive environment in Chipping Norton.

Overall, the Chipping Norton Pride event is more than just a celebration; it is an opportunity to strengthen community ties and elevate important social issues in a fun and engaging manner. By participating in this event, residents can contribute to a more cohesive and supportive community.

How will you measure the impact of your project?

Some potential ways may include:

Community Engagement

- Measure attendance numbers and demographics .
- Count participation in related activities (parades, workshops, party attendees).

Perception Surveys

- Conduct post-event surveys to gauge feedback on event success.
- Ask attendees, volunteers about their impressions of the event.

Social Media Analysis

- Track hashtags, mentions, and shares related to the event.
- Other potential social media analysis

Volunteer and Organizer Feedback

- Collect input from those who planned and executed the event to assess inclusivity and community satisfaction.

Representation

- Assess the diversity and inclusivity of speakers, performers, and participants.
- Highlight contributions of LGBTQ+ artists, activists, and leaders.

Long-Term Influence

- As we will be a permanent charity, track future events and community projects that stem from Pride. Document ongoing conversations or community projects sparked by the event.

Local Business Benefits

- Speak with and survey local businesses during and after the event period (hotels, restaurants, shops).
- Feedback from council on community response and engagement.

Event Revenue

- Analysis of ticket sales for evening event, raffle donations, business donations, and sponsorships to measure financial success.
- Evaluate the level of sponsorship and funding, noting any increases compared to previous years.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

An example of where the grant from CNTC last year went:

- Permits and Insurance: Covering the cost of legal permissions and liability insurance.
- Audio & Visual Equipment Hire: Setting up stages, sound systems, and lighting for performances and speeches.
- Decorations and Branding: Creating banners, flags, signs, and other Pride-themed visuals.
- Talent Fees: Paying performers, speakers, artists, and musicians.
- Safety and Door Security for evening event
- Merchandising.

Without this grant funding provided by the Chipping Norton Town Council, Pride 2024 would have been significantly less visible. It is only due the generosity of the Chipping Norton Town Council which facilitated the 'flamboyance' that was 'Chipping Norton Pride 2024'. We seek to be even more flamboyant with Pride 2025!

How much will your project cost and how will you use the money?

What is the total cost of your project?	The total cost for delivery of Chipping Norton Pride 2024 was £5034.
How much Funding would you like from CNTC?	£2000
Where will the remaining funding come from?	<p>The delivery of Chipping Norton Pride 2024 started with funding from CNTC who very kindly funded / reimbursed purchases to the value of £2282.</p> <p>There donations were made by Unison, You & Me Supported Living and local business which totaled £1150.</p> <p>Revenue from stalls, merchandise, raffle, evening party ticket sales totalled £2345.</p> <p>The Committee have modelled Chipping Norton Pride 2025 along the same as 2024, the additional revenue needed would come through donations and revenue from Pride event - as detailed above. The intention is to increase the stall pitch cost slightly on last year and coupled with taking bookings for stalls and ticket sales at least 2 months in advance of the Pride date - this will aid with cash flow.</p>

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs	N/A	N/A	N/A
Training	N/A	N/A	N/A
Office costs (rent, telephone etc)	N/A	N/A	N/A
Salaries	N/A	N/A	N/A
Expenses (travel etc)*	Travel exps and hotel costs for various performers [based on 2024]	£150	£150
Venue hire*	The hire of the Chipping Norton Town Hall [2024 the Town Council were so generous as not to charge for the hire of the Town Hall. We've made the assumption that the Town Council would be so kind as to repeat.	FOC	£0
Materials*	Stationary / lamination / flags and poles	£310	£310
Publicity*	Banners / promotional materials	£200	£200
Volunteer expenses	N/A	N/A	N/A
Other (please specify)	Audio & Visual equipment for Town Hall stage for the day and evening party.	£1150	£1150
	Event Insurance	£190	£190
	Sub total	£2000	£2000
	TOTAL	£2000	£2000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree)

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree)

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree)

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts
[see over page]

Bank statement or paying-in slip
(to double check bank detail) [see over page]

Constitution

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

Signature 2 (Chair or senior representative of the organisation)



Typed entries acceptable for email applications

Date:

Please return your completed application form to:

Chipping Norton Town
Council, The Guildhall Chipping
Norton OX7 5NJ

deputyclerk@chippingnorton-tc.gov.uk

ACCOUNTS - screenshots from Excel....

FUNDING					
Source	Value		INADVANCE	POST	
CNTC [invs pd to cover costs]	£2,282.17				
		Date Check 19/05/24	Volume	£	Total
stall inside	£165.00	Inside	11	15	165
stall outside	£100.00	Outside	10	10	100
stall food / drink	£120.00	Food / Drink	4	30	120
Charity	£0.00	Charity	6	0	0
Evening Tickets	£1,286.08	EVENTCUBE	64	12	£703.08
		ON THE DOOR			£583.00
Raffle	£214.00	Cash	133	1	£133.00
		Zettle	81		£81.00
Merch	£520.00	Zettle	16	20	£320.00
		Cash	10	20	£200.00
Sponsor 1 - UNISON	£700.00	UNISON		750	
Sponsor 2 -	£300.00	You & Me Supported Living		300	
Sponsor 3 -	£100.00	Assets Accountants		100	
TOTAL	£5,787.25				
TOTAL	£5,787.25				
		Revenue excl cash & set		£4,470.25	
		Bank balance end jul		4470.25	

COST CENTRES		
MOBILISATION		Actual
Event Photographer	£	360.00
Tech person - Alex	£	200.00
STartech cables post event cost		£42.00
Security	£	150.00
www	£	123.52
Lights & AV		£1,039.50
wine & choc for Green room	£	42.00
Luke costs for artwork	£	45.89
Total	£	2,002.91
Performers		Actual
1- Alan Aound	£	48.09
1- Cream Tease (quote to follow)	£	250.00
2- Oxford Drag Collective	£	200.00
4- Rokat	£	150.00
Charitable Donation		£0
akt	£	100.00
Total	£	748.09
COSTS COVERED BY CNTC		Actual
For breakdown of costs see tabe 'CNTC costs'	£	2,282.17
Total	£	2,282.17
TOTALS	£	5,033.17

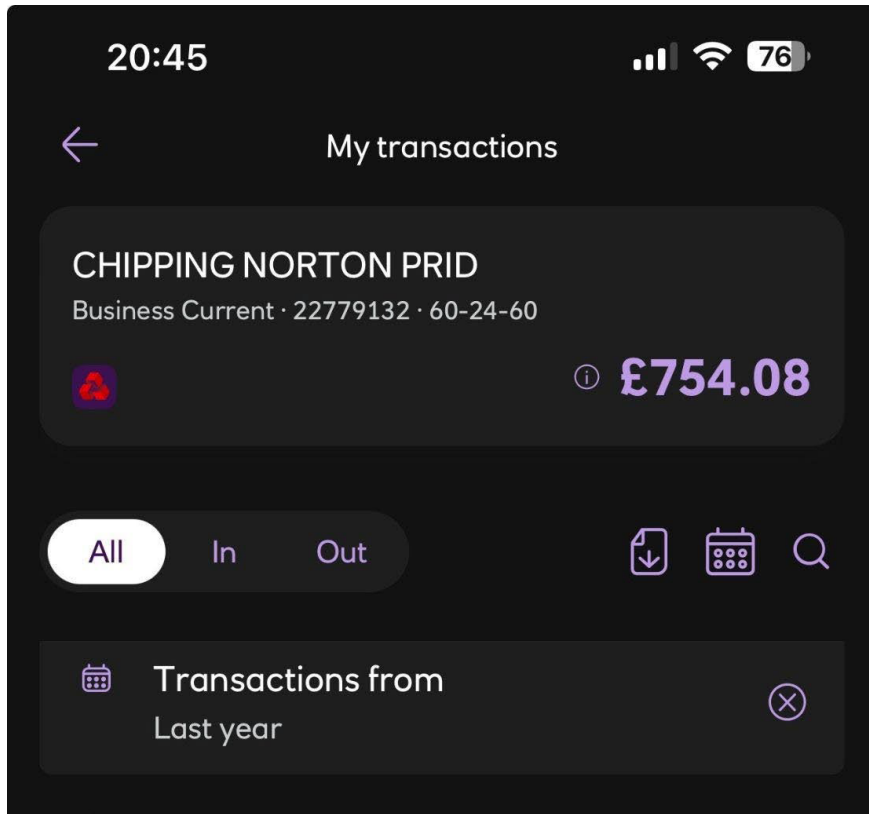
BANK RECONCILIATION	
COSTS	£5,033.17
REVENUE	£5,787.25
BALANCE	£754.08
Bank Balance	£754.08
Reconiliation	£0.00

BANK TRANSACTIONS LOG

APRIL	Details	Spent	Rec'd	BALANCE
27				£0.00
28				£0.00
29	PLAZZY		£15.00	£15.00
30				£15.00
MAY	Details	Spent	Rec'd	BALANCE
1	Baron 15 / Carey 20		£35.00	£50.00
2	Millard		£30.00	£80.00
3	Eaglestone		£10.00	£90.00
4				£90.00
5				£90.00
6				£90.00
7	You & Me Supp 300 / B&H 15		£315.00	£405.00
8				£405.00
9	Nicks 15		£15.00	£420.00
10	Unison 700 / NGOMBE 10		£710.00	£1,130.00
11				£1,130.00
12	Nicola exps paid	£291.16		£838.84
13	Buchner 15 / Tinkham 10 / Martial 10		£35.00	£873.84
14	Berry 10 / stripe 10.90		£20.90	£894.74
15	Cox 30 / strip 10.90		£40.90	£935.64
16	Fair / Cresse		£25.00	£960.64
17	Stripe		£22.00	£982.64
18	Baker 15		£15.00	£997.64
19				£997.64
20	Empower 15		£15.00	£1,012.64
21	Stripe		£10.90	£1,023.54
22	Franbkly F&C 30 Smith 10		£40.00	£1,063.54
23	Stripe 33.10 CNTC 728.89		£761.99	£1,825.53
24	Stripe 66.00		£66.00	£1,891.53
25				£1,891.53
26				£1,891.53
27				£1,891.53

28	Blakey 15 stripe 32.90 tayberry 30 mills 15		£92.90	£1,984.43
29	stripe 22 CNTC 1358.94 NL exp pd 750	£750.00	£1,380.94	£2,615.37
30	stripe 32.94 CNTC 194.34 NL exp pd 750	£750.00	£227.28	£2,092.65
31	Stripe 22 Jube 10 Cash 15		47	£2,139.65
JUNE	Details	Spent	Rec'd	BALANCE
1				£2,139.65
2				£2,139.65
3	Mitchell 100 Strip 22		122	£2,261.65
4	stripe 32.90 Exps out Alex 200 Alan 48.09 Rohkat 150	398.09	32.9	£1,896.46
5	stripe 43.84, Exps out 360	360	43.84	£1,580.30
6	stripe 88.20		88.2	£1,668.50
7	stripe 76.70		76.7	£1,745.20
8				£1,745.20
9				£1,745.20
10	stripe 175.80, Exps out Luke 63.98 Nicola 489.40	553.38	175.8	£1,367.62
11				£1,367.62
12				£1,367.62
13				£1,367.62
14	Lauren Dean 250	250		£1,117.62
15				£1,117.62
16				£1,117.62
17				£1,117.62
18				£1,117.62
19				£1,117.62
20	Harry rowe	200		£917.62
DEC	Details	Spent	Rec'd	BALANCE
12				£917.62
12	Jonathan Tees		60	£977.62
18	DFP - trans for www costs 123.54 / AKT donation 100	223.54		£754.08
	TOTAL	£3,776.17	£4,530.25	

EVIDENCE OF BANK ACCOUNT - details on account / sort code / last several entries [which can be cross referenced with the transaction log on the sheet above].





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Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Chippy Community Land Trust Ltd. (Chippy CLT)	
Name of Project or Activity	Yearly Charity running costs. Funding community engagement event around social housing development.	
What is the delivery time scale of your Project or Activity	Start January 2025	Finish April 2025 +
	1 st January 2025	31 st December 2025
Amount of funding requested from CNTC	£1,500.00	

Contact Details

Name of the person making the application	Jeremy Eveleigh	
Position in organisation	[REDACTED]	
Email address	[REDACTED]	
Telephone number	[REDACTED]	

Organisation details

Address	[REDACTED]
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Website	https://chippyclt.wixsite.com/home
Social media links	https://www.facebook.com/ChippyCommunityLandTrust
Description of organisational purpose and how it benefits the community	We are a community land trust that is working to provide truly affordable housing for the community of Chipping Norton. We are also looking at being custodians of community assets to protect them in perpetuity for the community. Through these endeavors we aim to strengthen the community by differing housing that allows people who have been born and raised here to be able to live here.
Please outline any fundraising activities that your organisation has undertaken in the past year	We are looking to create a strong membership of the CLT, through donations. Application for local grants
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	We need funding for the running costs and general ongoing community engagement.

Payment details if application is successful

Name of account	[REDACTED]
Sort code	[REDACTED]
Account number	[REDACTED]

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

The aims and outcomes of Chippy CLT are entirely local community focussed and for the benefit of all people of Chipping Norton. We are encouraging as many local residents as possible to become members of the CLT to enable them to participate in community led affordable housing development and potentially the management of community assets.

The intention is that community led affordable housing will be developed to address the needs of the local community in a sustainable and inclusive way. It will be owned in perpetuity by the Trust for occupation by local people. The Trust will be controlled by the local community by its trustee and membership structure.

The Trust is also seeking opportunities to potentially own and manage local community assets and facilities for the benefit of the local community where these assets are currently not protected and/or fully operated for the benefit of the local community.

There exist many Community Land Trusts across the UK and within Oxfordshire with a proven track record of delivering successful projects but all require funds to support overheads. For example, in Hook Norton, Hooky CLT delivered a new development of 8 affordable housing units and a community hall in 2024.

Chippy CLT was incorporated in September 2024 and at this early stage with limited financial resources we require funding support basic overheads to help build and establish the organisation and identify opportunities. We are at an exciting stage in that a formal launch of the Chippy CLT has been arranged at the Town Hall on Thursday 15th April.

How will you measure the impact of your project?

- **Short-Term (During Project):** Outcomes of community engagement events, membership numbers, feedback from community events and engagement with the local network.
- **Medium-Term (Post-Report Publication):** Increasing business network and support, building greater knowledge and understanding of local housing needs, identifying opportunities for community led affordable housing development and/or management of community assets
- **Long-Term (1-3 Years After Project):** Securing opportunities for development and management projects.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

N/A

How much will your project cost and how will you use the money?

What is the total cost of your project?	£2,250
How much Funding would you like from CNTC?	£1,500
Where will the remaining funding come from?	Membership, Sponsorship, Donations, Grants,

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested from CNTC
Management costs	Website, emails, domain name etc.	£500.00	£335.00
Training	Online training courses @£150 a session	£450.00	£300.00
Office costs (rent, telephone etc)	N/A		
Salaries	N/A		
Expenses (travel etc)	N/A		
Venue hire	2 x public meetings	£600.00	£400.00
Materials	Banners, presentation boards, etc	£500.00	£335.00
Publicity	Purchase of images for publicity	£200.00	£130.00
Volunteer expenses	N/A		
Other (please specify)			
	TOTAL	£2,250.00	£1,500.00

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree)

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree)

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree)

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Bank statement or paying-in slip Constitution
(to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

Jeremy Eveleigh - Secretary



Signature 2 (Chair or senior representative of the organisation)

Sean Vassen - Treasurer



Typed entries acceptable for email applications

Date: 17th January 2025

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall
Chipping Norton
OX7 5NJ

deputyclerk@chippingnorton-tc.gov.uk



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Name of Organisation	Chipping Norton Community Church	
Name of Project or Activity	Holiday club	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	08/2025	08/2025
Amount of funding requested from CNTC	2,000	

Contact Details

Name of the person making the application	Kath Room
Position in organisation	Family outreach worker
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	[REDACTED]
---------	------------

Website	www.chippingnortoncommunitychurch.com
Social media links	Instagram and https://www.facebook.com/cncommunitychurch
Description of organisational purpose and how it benefits the community	The community Church is welcome to everyone, a place of weekly worship and Church services . The Church wants to serve the community by providing FREE events, so everyone can access them. The Church offers Free community suppers working in partnership with local supermarkets, a weekly baby and toddler group, games and craft evenings, coffee, chat and more group. These are to reach all ages in the community.
Please outline any fundraising activities that your organisation has undertaken in the past year	None
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	None

Payment details if application is successful

Name of account	Oxford Community Churches Chipping Norton
Sort code	[REDACTED]
Account number	[REDACTED]

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

Following the last 2 holiday clubs we've provided in the town hall, with your support for primary aged children we've then gathered feedback from parents, carers and also from professionals who'd referred families to us, as a result from the feedback we can see it's a large benefit to families, with your support we would hope to provide something similar again in August 2025. In 2024 we took more children for the holiday club compared to 2023. The amount of children's complex needs increased by a large amount. It was a privilege to support them as a whole family, and be able to give families respite.

We're applying to you for a grant to support another holiday club to serve the community of Chipping Norton, for four days from August 2025.

We plan to make the club available for primary aged children in Chipping Norton and surrounding areas. Having the town hall made it very accessible to families, with very good space and equipment. Having the hall given to us last year at no expense made a huge difference. The result being we used the money to give lunches to all the children each day and on the last day provided lunch for the whole family. The parents were very positive about this while we reached all the children's food requirements. This year we are asking for your support in providing the upper hall to us again, for the four days for free. We would then be able to take more children this year and provide lunch for them again.

Providing lunch is important as some families find the expense of school holidays a struggle. The aim of the holiday club is to provide a fun Christian based holiday club for families, especially for those who need more support. This will be delivered by a team from the Community Church with activities music and games that will relate to Bible stories.

How will you measure the impact of your project?

We will gather feedback from parents, carers and professionals who are involved.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

Your grant supported the Community Church enabling us to provide a FREE holiday club four day in July 2024. The families were referred to us from schools, food bank, support workers from charities and other Churches. This gave respite to foster carers and quite alot of parents/carers with special needs. We bought resources that were suitable for specific needs after talking with parents before the club started. The grant included being able to provide lots of activities for the children, lunch for each day.

How much will your project cost and how will you use the money?

What is the total cost of your project?	2,880
How much Funding would you like from CNTC?	2,000
Where will the remaining funding come from?	Chipping Norton Community Church congregation

Budget (please complete the following budget for your project)

Title	Description	Total amount	Amount requested From CNTC
Management costs			
Training			
Office costs (rent, telephone etc)			
Salaries			
Expenses (travel etc)			
Venue hire		To be confirmed	
Materials	Crafts, resources, food, decorations	2500	
Publicity		40.00	
Volunteer expenses		290	
Other (please specify)	SEN resources	50.00	

	Sub total	2880	2000
	TOTAL	2880	2000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree)

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree)

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree)

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Bank statement or paying-in slip Constitution
 (to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)	Kathryn Room
Signature 2 (Chair or senior representative of the organisation)	Jonathan Room
Typed entries acceptable for email applications	

Date: 13.01.2025

Please return your completed application form to:
 Chipping Norton Town Council,
 The Guildhall



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form
2024-25

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Ribberty Rabbit Crafting CIC	
Name of Project or Activity	Community Cafe	
What is the delivery time scale of your Project or Activity	Start (02/2025)	Finish (02/2026)
Amount of funding requested from CNTC	£2,000	

Contact Details

Name of the person making the application	Emma Polin
Position in organisation	Director and founder
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	[REDACTED]
Website	https://www.ribbertyrabbitcrafting.co.uk/
Social media links	https://facebook.com/RibbertyRabbitCrafting ribberty_rabbit_crafting
Description of organisational purpose and how it benefits the community	A community Interest Company that provides arts and crafts to a range of people, from after-school clubs with children, arts and craft workshops with care homes and learning disability adults and fun community events. A place where people of all ages can come together to be creative and be sociable.
Please outline any fundraising activities that your organisation has undertaken in the past year	Community based events with care homes and their families. Where everyone came together to paint, and be sociable
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	The Community Cafe

Payment details if application is successful

Name of account	Ribberty Rabbit Crafting CIC
Sort code	[REDACTED]
Account number	[REDACTED]

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

Chipping Norton Craft Cafe

Aims:

To reduce isolation and loneliness and increase resilience by connecting local people with other members of the community of all ages and backgrounds. We will do this by creating a welcoming space offering weekly community-led arts and crafts activities. This will establish connections across generations and create a thriving supportive community for all.

The sessions will be facilitated by Emma Polin and Cara Hedges and supported by volunteers from the community.

This will take the form of an open café-style setting, with a mixture of drop-in free-flowing craft activities and more structured workshops run by local people according to interests.

It will give people opportunities to express themselves, discover and develop skills they didn't know they had, work alongside others, and feel empowered to share their knowledge and ideas with people of all ages.

This will bridge generational divides and create a mutually supportive network of friendships to reduce loneliness across different age groups and create a more connected community- for those who are retired, working from home, in part time work or unemployed, and to support families with under 18s who are not in full time educational settings for various reasons (whether they be pre-schoolers, members of the home education community or those who are not accessing full time formal education provision for other reasons).

There will be refreshments on offer so people who do not feel they are crafty can come along and have something to eat or drink and take in the atmosphere, and gradually take part with whatever level of engagement feels comfortable to them.

The sessions will be based on the Eastern side of the town where currently there is limited provision for community or craft activities.

There will be opportunities for volunteering and providing peer support, and increase a sense of belonging, wellbeing and social cohesion amongst those who come.

Meeting needs:

In Chipping Norton, people of all ages are experiencing loneliness, disconnection, and difficulty accessing adequate support from services intended to provide care. The Chipping Norton Craft Café directly addresses these needs by creating an inclusive, supportive space for creativity, connection, and skills-sharing. Being run by a community group helps ensure that people who are wary of institutions for various reasons can feel ownership over this setting and how sessions are run.

How will you measure the impact of your project?

We anticipate between 20 and 40 people accessing each session, with a core group of people each week becoming regulars, some occasional visitors and some newcomers each time. We anticipate sessions being busier during school holidays as people will bring their school-age children and grandchildren to take part in craft sessions.

By our numbers and who becomes a regular.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

--

How much will your project cost and how will you use the money?

What is the total cost of your project?	Total costs £12990
How much Funding would you like from CNTC?	£2,000
Where will the remaining funding come from?	West Oxfordshire S106 funding

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs Training and Volunteer costs	Project Management, volunteer liaison and training, safeguarding, advertising x 12 months, DBS checks, follow on funding, reporting:	£4500	£2000
Training	See above		

Office costs (rent, telephone etc)	Share of organisational overheads, IT provision, Insurance	£500	
Salaries	Staffing sessions: 48 sessions x £100 per session	£4,800	
Expenses (travel etc)	Volunteer costs e.g. fuel and resources £35 x £48	1920	
Venue hire		Free	
Materials	Art and Craft Supplies:	850	
Publicity	Advertising costs – banner, sandwich board, fliers:	£170	
Volunteer expenses	See above		
Other (please specify)	Storage costs:	£250	

	Sub total		
	TOTAL	12990	

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree) No box - TICK



We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree) TICK

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree) TICK

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts

Bank statement or paying-in slip

Constituti

Ticked

on (to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

Emma Polin

Signature 2 (Chair or senior representative of the organisation)

Steph Crook

Typed entries acceptable for email applications

Date: 16th Jan 2025

Please return your completed application form to:
Chipping Norton Town
Council, The Guildhall



**Chipping Norton Town Council's Grants to Voluntary Bodies Application Form
2024-25**

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

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- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Chipping Norton Green Gym	
Name of Project or Activity	Support for running costs, tool and tree purchase.	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	1 April 2025	31 March 2026
Amount of funding requested from CNTC	£1000	

Contact Details

Name of the person making the application	Peter Norris
Position in organisation	Treasurer
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	[REDACTED]
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Website	Chippygreengym.org.uk
Social media links	
Description of organisational purpose and how it benefits the community	<p>Green Gym aims to improve the natural environment of Chipping Norton and surrounding areas for the enjoyment of residents and visitors.</p> <p>Participation is open to all and offers the opportunity to maintain and improve physical and mental wellbeing.</p>
Please outline any fundraising activities that your organisation has undertaken in the past year	<p>We prepare the Community Orchard for its fundraising events in Spring and Autumn. This helps the orchard to run without needing to apply for Town Council funding.</p> <p>In October 2024 we made a successful application to the Coronation Orchard fund administered by WODC to fund the planting of an extension to the existing Community Orchard</p>
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	<p>We expect to start a Saturday group during 2025. This will make our activities accessible to people in work or education. This will entail some expenditure on tools and trees. We also expect to develop two new sites in 2025, one adjacent to William Fowler Wood (in conjunction with the Town Council) and one near to the Community Orchard. Both will involve significant tree planting. We are also likely to replace or add to trees in existing woods (eg Fitzalan adjacent to Travis Perkins)</p>

Payment details if application is successful

Name of account	Chipping Norton Green Gym
Sort code	[REDACTED]
Account number	[REDACTED]

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

We aim to maintain and improve the publicly accessible natural environment in and around Chipping Norton by planting and nurturing trees and wild flowers, controlling invasive species and diseased material, clearing paths and watercourses inter alia. Fruit and logs arising from our efforts are freely available to the public.

Our activities thus enhance the natural environment around the town to the benefit of residents and Visitors, for example at the Community Orchard and Pool Meadow. Our tree planting helps mitigate the Impact of climate change. Species are chosen to cope with changing conditions.

Participation in our weekly Wednesday morning sessions are open to all. In the coming year we intend to begin Saturday sessions for those who can't come on weekdays. Several of our participants have joined us through social prescribing. As well as getting the physical and social benefit of working in a group in the open air, participants can learn new skills such as hedge-laying, stone-walling and scything. Where appropriate members can learn more on training courses.

Membership is free and tools are provided. Where possible tools are repaired and maintained by members with appropriate expertise.

How will you measure the impact of your project?

1. Volunteer hours: target for 2024 was 2000 hours. 2400 were worked. Target for 2025 is to maintain this level.

2. Positive feedback from participants: in 2024 we asked a social prescribing manager for feedback. The (positive) response is available if required. We will continue to monitor such feedback in 2025.
3. Positive feedback from landowners: a number of site owners have praised our work (without our asking) in the past year. Examples are available. We will continue to log and, where appropriate, ask for such feedback. We are the proud recipients of a Mayor's Award for 2024.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

The grant of £750 received in the January round last year was designed to help us with management costs (tool store rental and insurance) and the purchase of tools and plants. All of these were achieved and helped us to maintain and develop the sites where we work.

How much will your project cost and how will you use the money?

What is the total cost of your project?	£2200
How much Funding would you like from CNTC?	£1000
Where will the remaining funding come from?	When we hold sessions outside Chipping Norton (mostly for Parish Councils and voluntary bodies) we charge £60 per session. We expect to raise £700 from this. We also expect £400 from the CN Health Centre to cover the plants and materials purchased for use on that site. Any further expenditure will come from reserves.

Budget (please complete the following budget for your project)

Title	Description	Total amount	Amount requested From CNTC

Management costs	Website and insurance	£400	£300
Training	First aid courses	£200	
Office costs (rent, telephone etc)			
Salaries			
Expenses (travel etc)	Refreshments	£100	-
Venue hire	Tool store hire	£200	£200
Materials	Tools	£600	£300
Publicity	Recruitment posters	£50	-
Volunteer expenses	Training course travel expenses	£50	-
Other (please specify)	Trees, plants, benches	£600	£200

	Sub total		
	TOTAL	£2200	£1000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group.

We have read and agree to abide by the terms and conditions

(please click/tick box to agree) Yes

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications.

(please click/tick box to agree) Yes

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered

(please click/tick box to agree) Yes

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Yes

Bank statement or paying-in slip Yes
(to double check bank details)

Constitution

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)	Peter Norris
Signature 2 (Chair or senior representative of the organisation)	Clive Rand
Typed entries acceptable for email applications	
Date: 19 January 2025	

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form 2024-25

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(to be considered at the July meeting) or 20th January 2025 (to be
considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

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- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Witney Radio CIC	
Name of Project or Activity	Make WRFM's Live Community Broadcasts more sustainable	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	April 2025	Ongoing once purchased
Amount of funding requested from CNTC	£1,999	

Contact Details

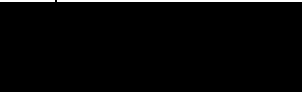

Name of the person making the application	Barry Clack
Position in organisation	Presenter
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	[REDACTED]
---------	------------

Website	www.wrfm.co.uk
Social media links	x.com/witneyradio, Facebook: @witneyradio Instagram: @wrfm_radio
Description of organisational purpose and how it benefits the community	WRFM is a community Radio station serving West Oxfordshire and the Cotswolds. Run and managed entirely by volunteers WRFM recruits local people from within the community as presenters. Through its community matters shows WRFM promotes local events and organisations. WRFM supports live community broadcasts to highlight local people and organisations. WRFM also promotes local businesses within the community.
Please outline any fundraising activities that your organisation has undertaken in the past year	WRFM applies to other Grant making bodies for various projects and to support our running costs and activities.
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	No

Payment details if application is successful

Name of account	Witney Radio CIC
Sort code	
Account number	

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

WRFM works regularly in Chipping Norton promoting events, organizations, businesses and activities. Regular outside broadcasts include Chipping Norton Rugby Festival, Chipping Norton Pride and Chipping Norton Christmas light switch on and big sing along. In addition to being present at these events and promoting them, those who attend, including local businesses, charities and organizations, WRFM has also done a number of community matters (30-minute weekly show) about issues in Chipping Norton.

These include a celebration of Eid and the Muslim community's desire for somewhere for Friday prayers that was communal, this is now provided by the town hall. Promoting the LGBTI+ community through supporting an outside broadcast and interviews around this. A community matters was also done on the proposed closure of Abbeyfield care Home. We have done community matters on the environment and on royal celebrations and traditions. We have listed below some examples of these community matters that you can listen to.

<https://www.mixcloud.com/witneyradio/wrfm-community-matters-eid-celebrations-in-chippy>

<https://www.mixcloud.com/witneyradio/chipping-norton-pride-2024-the-interviews>

<https://www.mixcloud.com/witneyradio/wrfm-community-matters-abbeyfield-sheltered-housing/>

<https://www.mixcloud.com/witneyradio/witney-radio-community-matters-chipping-norton-green-gym/>

<https://www.mixcloud.com/witneyradio/wrfm-community-matters-bell-ringing-ring-for-the-king>

Currently, at outside broadcasts, WRFM must either use electricity provided by the venue of the outside broadcast which may or may not be green energy or if there is no access to power we have a diesel generator.

WRFM proposes that CNTC provide funding for a project to enable us to purchase a solar powered generator and battery, this will enable us to do more and greener broadcasts within and around Chipping Norton.

How will you measure the impact of your project?

We will get feedback from all of our users following events using the new greener generator. We will also collect information on what new events this equipment allows us to do.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for. N/A

How much will your project cost and how will you use the money?

What is the total cost of your project?	£1,999
How much Funding would you like from CNTC?	£1,999
Where will the remaining funding come from?	There is no other funding requires

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs			
Training			
Office costs (rent, telephone etc)			
Salaries			
Expenses (travel etc)			
Venue hire			
Materials			
Publicity			
Volunteer expenses			
Other (please specify)	Solar powered Generator and battery	£1,999	£1,999

		Sub total	
		TOTAL	£1,999
			£1,999

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group.

We have read and agree to abide by the terms and conditions
(please click/tick box to agree) X

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree) X

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree) X

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Bank statement or paying-in slip Constitution (to
double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

Barry Clack (Director)

Signature 2 (Chair or senior representative of the organisation)

Laura Dean (Director)

Typed entries acceptable for email applications

Date: 20/01/25

Please return your completed application form to:
Chipping Norton Town
Council, The Guildhall



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form 2024-25

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- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	St Mary's Church	
Name of Project or Activity	St Mary's Minis Baby and Toddler Group	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	Ongoing	
Amount of funding requested from CNTC	£1000	

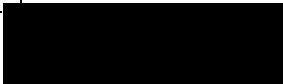
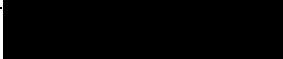
Contact Details

Name of the person making the application	Sally Smith
Position in organisation	Children and Families Pastor
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	16 The Market Place, Chipping Norton
Website	https://stmaryscnorton.com/
Social media links	https://www.facebook.com/stmaryscnorton?mibextid=wwXIfr
Description of organisational purpose and how it benefits the community	St Mary's Church outreach aims to live out God's love by serving the community of Chipping Norton. Minis is part of that.
Please outline any fundraising activities that your organisation has undertaken in the past year	Regular church collection plate
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	Ongoing church building repairs. No special projects as Branch now operational and a separate charity.

Payment details if application is successful

Name of account	CAF Bank St Mary's Church Chipping Norton PCC
Sort code	
Account number	

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

St Mary's Minis is a Baby and Toddler Group that has been running for 50 years. It's on a Wednesday and now runs from The Branch trust building in the centre of town. We open at 9.15 am for breakfast so that mums with older children can come straight from school and no one is waiting in the cold. The move has brought significant growth to the group and increased it's diversity. It's location means that families are connected to all the other services the Branch has to offer like Connect Café, CAP money advice and CAB. It also works in reverse: families attending groups and services like those above and also OXPIP, Own my life, Life skills etc. can easily be introduced to Minis, see us in action and receive a warm welcome.

As well as the usual provision of appropriate toys, sensory activity, craft, breakfast and coffee the volunteers work the room and offer support, advice and signposting. It has become a community that supports each other, but it also welcomes new people. For example a man with a baby in a mental health crisis made it to The Branch to collect a food voucher. He had not been out of the house for six months. The volunteer on reception told him Minis was running and to come and join us. He was too anxious and the volunteer called me to chat to him. I then asked one of our regular dad's to come out to him and they talked for a long time. We had supported this Dad when he came to Minis and admitted he was suicidal. He was now supporting a new Dad and told him that coming to the group had been the best thing he ever did.

This is the difference our new location makes. I would be very grateful for the donation to help purchase climbing equipment for gross motor skills. This would support the children aged 3-4 who are more active. We would also like to continue to provide a healthy breakfast as the cost of living is not yet improving. People come to us for warmth and food to save on their own bills.

How will you measure the impact of your project?

We complete quarterly impact reports and regulate evaluate with user questionnaires.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

We did not apply for Minis last year.

How much will your project cost and how will you use the money?

What is the total cost of your project?	1000
How much Funding would you like from CNTC?	1000
Where will the remaining funding come from?	N/A

Budget (please complete the following budget for your project)

Title	Description	Total amount	Amount requested From CNTC
Management costs			
Training			
Office costs (rent, telephone etc)			
Salaries			
Expenses (travel etc)			
Venue hire			
Materials			
Publicity			
Volunteer expenses			
Other (please specify)	Equipment		1000

		Sub total	1000
		TOTAL	1000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree) ✓ <input type="checkbox"/>	
We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree) ✓ <input type="checkbox"/>	
We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree) ✓ <input type="checkbox"/>	
We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate): Accounts ✓ <input type="checkbox"/> Bank statement or paying-in slip <input checked="" type="checkbox"/> Constitution ✓ <input type="checkbox"/> (to double check bank details)	
NB. Scanned copies are acceptable if you send your application by email.	
Applications will not be taken to committee without all these supporting documents	
Signature 1 (person submitting form) <i>Sally Smith</i> Signature 2 (Chair or senior representative of the organisation) <i>James Kennedy</i> Typed entries acceptable for email applications	
Date: 20.1.25	

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall
Chipping Norton
OX7 5NJ

deputyclerk@chippingnorton-tc.gov.uk



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form 2024-25

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- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	St Mary's Church, Chipping Norton	
Name of Project or Activity	Remix	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	Continued project from last year and previous years This academic year started 13th September 2024	Final session of the academic year is July 18th 2025 (But project to continue indefinitely)
Amount of funding requested from CNTC	£2000	

Contact Details

Name of the person making the application	Meg Carter
Position in organisation	Youth Pastor
Email address	[REDACTED]
[REDACTED]	[REDACTED]

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

At present we have 35 regular young people on average, with numbers ranging from 28-43 each week. This number has grown over the last 6 months and increased by around 5 since our last application. We have seen a growing number young people attending with SEND diagnosis or additional needs (based on registration forms, around 40% of the young people) and have found that these young people feel safe and included at Remix. Some has expressed finding the school week hard, but looking forward to Remix.

It benefits the community because it provides a safe space for the young people to spend a couple of hours with their peers, having fun, getting to know each other, enjoying activities, letting off steam from the week, and in some cases having a chance to speak with trusted adults to share about their weeks if they feel they would like to.

One of the great impacts of Remix is through the positive interactions between the young people and adult leaders who volunteer. The volunteer team are committed and regular, meaning the young people know which adults to expect to see and relationships are being built. This soft influence means that positive, encouraging conversations are happening and the young people are growing in confidence in interacting with different people in society.

Remix has been running for 8 years now and has an established place in the community and in the minds of the young people. We see siblings joining of older, alumni young people and can see that the it continues to be an important part of the week for a number of young people.

We booked additional activities last summer such as climbing and archery. Many of the young people said they hadn't done climbing before and hoped we would book it again, so have for later in the spring term. We will also book 'farm for a day' and the virtual reality gaming bus, subject to receiving a grant to cover the cost of these activities. Our desire is to provide new opportunities for the young people, to challenge them and grow their confidence.

How will you measure the impact of your project?

Through the numbers of young people attending
Through their interaction with the activities provided

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

- To pay for climbing and archery to be provided by an external provider
- To replace equipment - football nets and new footballs and volleyballs.
- For craft resources such as acrylic paint, canvases, mosaic materials and jewellery making kit
- The pay for the 'farm for a day' and the virtual reality bus as new activities for 2025.

How much will your project cost and how will you use the money?

What is the total cost of your project?	Approx £3021
How much Funding would you like from CNTC?	£2000
Where will the remaining funding come from?	St Mary's Church, Chipping Norton, Youth Budget

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs	None		
Training	SEND training for working with young people with diverse needs. Safeguarding and Youth Mental Health training. We have a cross over volunteers, who also serve in church activities, so half of the training budget will be taken from St Mary's Church youth budget.	600	300
Office costs (rent, telephone etc)	None		
Salaries			

Expenses (travel etc)	None		
Venue hire	Grant sought from TC for this cost		
Materials	Replacing equipment - new football nets, new footballs and volleyballs	300	115
	craft equipment (£15 per week)	540	360
Publicity	None		
Volunteer expenses	None		
Other (please specify)	Cost of hiring		
	climbing wall + archery	750	600
	‘farm for a day’	550	400
	virtual reality gaming bus.	325	225

		Sub total	3065
			2000
		TOTAL	3065
			2000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree). **I AGREE**

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree). **I AGREE**

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree). **I AGREE**

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts **YES**

Bank statement or paying-in slip: **YES**
Constitution (to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

Megan Carter (Youth Pastor)

Signature 2 (Chair or senior representative of the organisation)

James Kennedy (Vicar, St Mary's C Norton)

Typed entries acceptable for email applications

Date: 16/01/2025

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form 2024-25

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.


For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Chipping Norton Amateur Operatic Society (CHAOS)	
Name of Project or Activity	2025 show- KIPPS	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	09/2024	04/2025
Amount of funding requested from CNTC	£1,000	

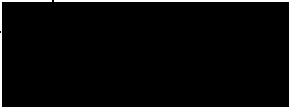

Contact Details

Name of the person making the application	Ellie Walker
Position in organisation	Committee member
Email address	[REDACTED]
[REDACTED]	[REDACTED]

Organisation details

Address	 We rehearse at Highlands in Chipping Norton 8 months of the year.
Website	None
Social media links	Facebook- Chipping Norton Amateur Operatic Society CHAOS, Instagram chaos.100
Description of organisational purpose and how it benefits the community	A much-loved society in Chipping Norton which has been around now for 50 years. We are a group of performers from all walks of life from the local community who love putting on musicals. We typically perform one musical per year at Chipping Norton Theatre.
Please outline any fundraising activities that your organisation has undertaken in the past year	Quiz night to raise funds for our 50-year show EVITA (May 2024) Live Band – organized by one of our members (July 2024).
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	2025 Production of Kipps (the Half a Sixpence Musical) <i>April 2025</i>

Payment details if application is successful

Name of account	Chipping Norton Amateur Operatic Society
Sort code	
Account number	

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

CHAOS has been a much loved society part of Chipping Norton for 50 years now. We are an inclusive society, and encourage and have actively demonstrated supporting people of our local community in all walks of life, from children to those with learning difficulties who have gained confidence to local mums who have been given a new lease of life, retired individuals who are given the chance to perform amongst many others.

The performing arts is proven to provide huge benefits to emotional wellbeing, and CHAOS actively demonstrates this. Our members are very passionate about our society and we recognise the significant benefit our society brings to not only our members but to our audiences. We have a family spirit and our arms are wide open to supporting new and existing members of our society giving equal opportunities to everyone where ever is practical. We have accepted even more members this year, thanks to the success and popularity of our performance last Spring.

We would very much like our society to keep thriving after the success of a recent show EVITA. However, like everything costs have risen and even the cheaper productions are now almost out of reach for amateur societies to stage and we can no longer rely on ticket sales and membership fees to run. We are embarking this year on a fundraising mission to allow us to continue not only bring live performances to the local community but also to continue to support our members who for some CHAOS is their only social life. Without CHAOS the world would be a duller place!

How will you measure the impact of your project?

Our productions and performances are measures of our success each year. We measure these against our budgeted ticket sales versus our actual ticket sales and for 2023/2024 we sold 107 tickets more than we budgeted for. We also actively encourage new members for all roles in the society, not just those on stage. This year, we have had even more interest from people wanting to join the society. Everyone who wanted to join has been able to, and we now have a very enthusiastic, large cast of Cotswold performers!

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

We were given a grant for £1000, to go towards the hiring/purchase of microphones for our future productions.

How much will your project cost and how will you use the money?

What is the total cost of your project?	Not able to stipulate yet but typically a show costs £7000 to put on.
How much Funding would you like from CNTC?	£1,000
Where will the remaining funding come from?	Fundraising activities, membership fees, and balance from last year's production.

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs		£0	
Training		£0	
Office costs (rent, telephone etc)		£0	
Salaries		£2000	£800
Expenses (travel etc)		£0	
Venue hire		£1500	£0
Materials	Microphones	£1,000	£0
Publicity		£250	£0
Volunteer expenses		£0	
Other (please specify)	Make up, Costumes, Scenery	£3,000	£200
	Professional Licences	£2500	£0

	Theatre Hire	£2500	£0
	Sub total		
	TOTAL	£12,750	£1,000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions
 (please click/tick box to agree) x

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications.
 (please click/tick box to agree) x

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered
 (please click/tick box to agree) x

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Accounts End in July, we can forward these early August when they have been audited if that's acceptable, Or we can supply a budget sheet for the last production.

Bank statement or paying-in slip X

Constitution X(to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)	Ellie Walker
Signature 2 (Chair or senior representative of the organisation)	Elizabeth-Rae Large
Typed entries acceptable for email applications	

Date: 20/01/25

Please return your completed application form to:
 Chipping Norton Town Council,
 The Guildhall



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form **2024-25**

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

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- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Transition Chipping Norton	
Name of Project or Activity	Family Play Day @ Cotswold Crescent	
What is the delivery time scale of your Project or Activity	Start	Finish
	06/2025	09/2025
Amount of funding requested from CNTC	£2000	

Contact Details

Name of the person making the application	Cara Hedges
Position in organisation	Projects Manager and Youth Work Lead
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	[REDACTED]
Website	Fb.com/transitionchippingnorton.org
Social media links	Fb.com/learn2sustain.org.uk
Description of organisational purpose and how it benefits the community	Transition Chipping Norton supports, promotes and runs community initiatives to help people live more sustainably and to protect and improve the environment. We do this by creating a network of supportive people and organisations in and around Chipping Norton. We encourage communication between people with similar goals, and help amplify the voices of marginalised groups, enabling them to be better heard by policy makers.
Please outline any fundraising activities that your organisation has undertaken in the past year	We rely predominantly on project funding to support our work. We offer all of our activities for free to ensure cost is never a barrier to people joining in, and we ask for donations at our events to help support our work.
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	Yes, but we will be applying to other organisations to support with the costs of these. All of our projects are inspired and led by community needs and wishes, and we look for funding to help realise them.

Payment details if application is successful

Name of account	Transition Chipping Norton
Sort code	[REDACTED]
Account number	[REDACTED]

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

This will be a day of positive activities in the heart of the community in Chipping Norton. Many of the activities themselves will be led by young people from the estate, along with a number of local organisations who are involved in supporting the community in a variety of different ways.

As well as providing a fun day out for children, teenagers and families, the activities offered will help connect people with different opportunities that will extend beyond the day at the park, giving a greater knowledge of the support available in our local area and promoting long term resilience. It will bring community members together in one space, and create positive memories for children and families to look back on in future years, important for long term mental health.

We were inspired to support the running of this event, hearing from teenagers who attended 8 years ago how much they still remember the fun they had despite the torrential rain that day. We are still recovering from the effects of covid, and the changing culture that means children and young people are increasingly spending time on screens and struggling to deal with anxiety. This event will get them outside, being active, interacting with others and discovering opportunities for having fun in a creative, practical way. This is so important for healthy development, both physically and mentally, for learning skills to deal with anxiety and stress and for creating an empowered peer support group for people of all ages.

The last two years we have helped run this event alongside Oxfordshire Play Association and it has gone from strength to strength, gaining more diverse public engagement as word spreads.

People can join in for free, and the event will be advertised widely in Chipping Norton to ensure it benefits local residents.

How will you measure the impact of your project?

We will collect feedback from visiting families, young people and stall holders to find out what they felt was positive about the day. Some of this will take place on the day and some several weeks later, as we have found that people reflect back and notice other things that they found beneficial over time. We will produce a report on the day to highlight the positive outcomes.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

We received a grant of £750 last year, and the funds were used to support our Swap Shop and Repair Café Social events. These have been a vital way of ensuring that people have practical positive things that they can do to help encourage a culture of circular economy. By being able to bring people together over some central themes, we are helping to connect people with similar ideals, and this is generating stronger links across the community, and enabling other projects to start to take shape in the local area

How much will your project cost and how will you use the money?

What is the total cost of your project?	£3000
How much Funding would you like from CNTC?	£2000
Where will the remaining funding come from?	Clarion Housing supporting Intergenerational Youth Social Action. This will help support the development of the project with input from young people, and ensure positive relationships within the community.

Budget (please complete the following budget for your project)

Title	Description	Total amount	Amount requested From CNTC
Management costs	Event development and coordination, liaising with key stakeholders, and series of sessions with young people to plan and organize the smooth running of the event.	£850	-
Training			
Office costs (rent, telephone etc)	Share of running costs	£150	-
Salaries	Staffing on the day	£480	£480
Expenses (travel etc)			
Venue hire	Portaloo	£150	£150

Materials	Resources for Activities e.g. plants	£80	£80
Publicity	Develop and display posters and social media posts	£80	£80
Volunteer expenses		£50	£50
Other (please specify)	1 st Aid Provision, 4 hours @ £40 per hour	£160	£160
	Hire of smoothie bike, facepainting, van hire (OPA)	£450	£450
	Hire of teen activity such as body zorbing	£450	£450
	Event insurance	£100	£100
	Sub total	£3000	£2000
	TOTAL		£2000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions
(please click/tick box to agree)

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications.
(please click/tick box to agree)

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered
(please click/tick box to agree)

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Bank statement or paying-in slip Constitution
(to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 *Cara Hedges*

Signature 2 Linda Aspey Trustee, TCN
(Chair or senior representative of the organisation)

Typed entries acceptable for email applications

Date: 17/01/2025

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall



**Chipping Norton Town Council's Grants to Voluntary Bodies Application Form
2024-25**

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Lowland Rescue oxfordshire	
Name of Project or Activity	New drone to aid Search & Rescue missions	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	1/3/25	1/6/25
Amount of funding requested from CNTC	£1,995	

Contact Details

Name of the person making the application	Alex Bradbury
Position in organisation	Fundraising lead & Search Technician
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	[Redacted] e
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Website	www.lowlandrescueoxfordshire.org.uk
Social media links	Lowlandrescueoxfordshire - facebook
Description of organisational purpose and how it benefits the community	Lowland Rescue Oxfordshire is Oxfordshire county's Search and rescue team. A team of professional volunteers who are on call 24/7 to search for high risk missing people, support the emergency services and support Oxfordshire's public services in extreme circumstances. We assist Thames Valley Police in finding these people, bringing them back to safety and reuniting them with their loved ones. We also support Oxfordshire Fire & Rescue service in flood rescue and help Oxfordshire County Council during times of natural disasters and adverse weather.
Please outline any fundraising activities that your organisation has undertaken in the past year	Carol Service Abingdon Lions Santa Sleigh Thames Regattas' safety boat provision Blue Light day events Tin Shaking Donations from website
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	Purchase of new wetsuits Purchase of new trailer for our Search & Rescue boats

Payment details if application is successful

Name of account	Lowland Rescue Oxfordshire
Sort code	[Redacted]
Account number	[Redacted]

Project Details

The purchase of a new drone for Lowland Rescue Oxfordshire will significantly enhance search & rescue operations both in Chipping Norton as well as the rest of Oxfordshire. Drones offer the ability to quickly cover large, difficult to reach terrains, providing real-time aerial footage that aids in locating missing persons faster and more accurately. This technology will help improve the efficiency of rescue missions, ensuring quicker response times and, ultimately, saving lives. Drones can also assist in situations where traditional methods – such as ground teams – may be limited due to terrain or weather conditions.

The project will be delivered through a coordinated effort between Lowland Rescue Oxfordshire, local authorities and the community. Each of our volunteers live in Oxfordshire and they will be involved in the operational aspects, including drone piloting and mission coordination. Training sessions will ensure volunteers are equipped with the necessary skills to operate the new technology safely and effectively.

Local residents can support the project by participating in events or volunteering their time. Additionally, the community can spread awareness of the importance of the initiative and the Search & Rescue work that our charity provides, encouraging others to contribute. This collaboration between LRO and the people of Chipping Norton will create a stronger, more connected network for safety and support, ultimately making the area a safer place for everyone.

How will you measure the impact of your project?

- 1) Response Time Improvement: One of the primary benefits of using drones is the reduction in response times. By comparing the time taken to locate individuals before & after the introduction of the drone, we can measure how much quicker search & rescue missions are carried out.
- 2) Search Area coverage: Drones can cover vast areas more quickly than ground teams. WE can track the efficiency of the drones by calculating how much more ground is being covered in a given time period.
- 3) Feedback from rescue teams: Gathering feedback from the team about how the drone has affected their missions, including improvements in operational coordination will offer valuable insights into its practical impact.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

Not Applicable

How much will your project cost and how will you use the money?

What is the total cost of your project?	£9,648.00
How much Funding would you like from CNTC?	£1,995
Where will the remaining funding come from?	Fundraising, donations & applications to other grants

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested From CNTC
Management costs		0	
Training			
Office costs (rent, telephone etc)		0	
Salaries		0	
Expenses (travel etc)			
Venue hire		0	

Signature 1 (person submitting form)	Alexandra Bradbury (fundraising Lead)
Signature 2 (Chair or senior representative of the organisation)	Teresa Archer (Chair)
Typed entries acceptable for email applications	
Date: 20/1/2025	

Please return your completed application form to:
Chipping Norton Town Council,
The Guildhall



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form
2024-25

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Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Chipping Norton Town Festival	
Name of Project or Activity	Chipping Norton Town Festival	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	01/2025	07/2025
Amount of funding requested from CNTC	£2000	

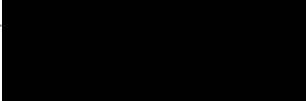
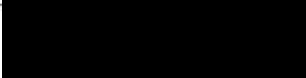
Contact Details

Name of the person making the application	Steven Meakins
Position in organisation	Committee Member
Email address	[REDACTED]
Telephone number	[REDACTED]

Organisation details

Address	N/A
Website	www.chippyfest.co.uk
Social media links	https://www.facebook.com/chippingnortontownfestival/
Description of organisational purpose and how it benefits the community	The Chipping Norton Town Festival is dedicated to enhancing our community. The event promotes social cohesion, celebrates our town's cultural diversity, boosts the local economy, engages residents, particularly youth, and supports charitable causes. By supporting our festival, the Town Council invests in a more united, prosperous, and vibrant community.
Please outline any fundraising activities that your organisation has undertaken in the past year	Last year, Chipping Norton Town Festival raised over £2000 which was donated to three local charities.
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	No

Payment details if application is successful

Name of account	Chipping Norton Town Fest
Sort code	
Account number	

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

The Chipping Norton Town Festival is an annual community celebration that brings residents of all backgrounds together. It promotes inclusivity, cultural enrichment, youth engagement, and economic prosperity.

In terms of inclusivity, the festival creates an inviting atmosphere for people of all ages and backgrounds, fostering connections and unity within the community. It's a unifying event that celebrates our town's cultural diversity through live music, art, and food, promoting mutual understanding and respect.

The festival particularly engages youth through music and entertainment, encouraging their active participation in community events and fostering a sense of belonging.

Economically, the festival benefits local businesses by boosting their visibility and sales, contributing to the town's prosperity.

A dedicated team of volunteers plans and executes the festival, offering a diverse range of attractions like live music, dance performances, food stalls, art exhibitions, and interactive workshops.

To participate, residents can attend as visitors, enjoy the entertainment, and engage in festival activities. Those looking to contribute can volunteer their time and skills, become sponsors to support the event financially, or showcase their talents and products as performers and exhibitors.

All of the profits made from the festival will be made available to local charities and organisations via donations to applicants after the festival.

In summary, the Chipping Norton Town Festival promotes inclusivity, cultural appreciation, youth engagement, and economic growth. It's organized by a dedicated volunteer team, offers diverse attractions, and welcomes various forms of participation, making it a cherished tradition that strengthens our community.

How will you measure the impact of your project?

1. **Attendance Numbers:** Track the number of attendees to assess the festival's popularity and community engagement.

2. **Community Participation:** Measure the level of involvement from local businesses, volunteers, and community groups. Increased participation from these entities indicates a growing sense of community ownership.

3. **Cultural Engagement:** Assess how well the festival celebrates and promotes cultural diversity by surveying participants about their cultural experiences and understanding.

4. **Economic Impact:** Analyze the festival's impact on the local economy by engaging local businesses and vendors during and after the event

5. **Media Coverage:** Monitor media coverage, including local newspapers, radio, and social media, to determine the festival's visibility and reach. Positive media coverage often reflects a successful event.

6. **Volunteer and Sponsor Satisfaction:** Survey volunteers and sponsors to gather their feedback on their experience with the festival. Their satisfaction levels can provide insights into the event's overall effectiveness.

7. **Safety and Security:** Evaluate the festival's safety measures and incident reports to ensure the well-being of attendees. A safe and secure environment is crucial for a successful event.

8. **Financial Performance:** Review the festival's budget and financial reports to ensure that it remains financially sustainable and efficiently managed. Assess whether it meets its revenue and expenditure targets.

9. **Long-Term Impact:** Consider the festival's lasting impact on the community, such as increased social cohesion, strengthened community bonds, and continued engagement in cultural activities throughout the year.

By collecting and analyzing data from these various sources, we can develop a comprehensive understanding of the festival's success and make informed decisions for its future improvement and sustainability.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

Last year, we were kindly awarded £2000 for the council. These funds were essential for delivering the event.
 The £2000 was used to fund electrical infrastructure at the Town Hall and contribute towards the cost of the stage hire.

How much will your project cost and how will you use the money?

What is the total cost of your project?	£6,000
How much Funding would you like from CNTC?	£2,000
Where will the remaining funding come from?	<p>Securing additional funding for the town festival can be achieved through a combination of sources and strategies:</p> <p>Corporate Sponsorships: Approach local businesses for sponsorships. Offer advertising opportunities and exposure in exchange for financial support.</p> <p>Vendor Fees: Charge vendors and food stalls a fee to participate in the festival, contributing to the event's funding.</p> <p>Programme Sales: Create festival programme to sell during the event, with proceeds going towards funding.</p> <p>In-Kind Donations: Seek in-kind donations of goods or services from local businesses, reducing the festival's expenses and freeing up funds for other aspects.</p> <p>By diversifying our funding sources and leveraging the support of local businesses and the community, we can secure the additional funding needed to make the town festival a success. Each of these avenues offers an opportunity to gather financial resources while involving various stakeholders in supporting the event.</p>

Budget (please complete the following budget for your project)

Title	Description	Total amount	Amount requested From CNTC
Management costs		£0	£0
Training		£0	£0
Office costs (rent, telephone etc)		£0	£0
Salaries		£0	£0

Expenses (travel etc)	New signage	£500	£0
Venue hire	Stage and soundman	£2500	£2000
Materials	Seating for attendees	£700	£0
Publicity	Programme and raffle ticket design and printing	£1000	£0
Publicity	Window display and raffle prizes	£300	£0
Volunteer expenses	Headline singer	£300	£0
Other (please specify)	First aid and insurance	£700	£0
	Sub total	£6000	£2000
	TOTAL	£6000	£2000

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree)

We agree to crediting Chipping Norton Town Council for the funding for this project through our communications and are happy for CNTC to share stories and grant feedback through their communications. (please click/tick box to agree)

We are happy to arrange visits by CNTC staff and councillors to our project while it is being delivered (please click/tick box to agree)

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts Bank statement or paying-in slip Constitution
(to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

[Handwritten Signature]

Signature 2 (Chair or senior representative of the organisation)

B. A. Lane

Typed entries acceptable for email applications

Date: 27th January 2025



Chipping Norton Town Council's Grants to Voluntary Bodies Application Form 2024-25

Applications must be received before 5pm on the deadline 24th June 2024 (to be considered at the July meeting) or 20th January 2025 (to be considered at the February meeting)

Chipping Norton Town Council (CNTC) are looking for applications of up to £2k which demonstrate:

- Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
- Direct, positive, impact for Chipping Norton residents.

For more information, please see our guidance which can be found at www.chippingnorton-tc.gov.uk/grants.

Name of Organisation	Chipping Norton Theatre	
Name of Project or Activity	Free School Lunches and Arts Programme	
What is the delivery time scale of your Project or Activity	Start (mm/yyyy)	Finish (mm/yyyy)
	07/2024	05/2025
Amount of funding requested from CNTC	£2,030 (£1,000 awarded to activity in July 24)	

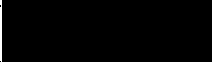

Contact Details

Name of the person making the application	Clare O'Hara	
Position in organisation	Head of Community	
Email address	[REDACTED]	
Telephone number	[REDACTED]	

Organisation details

Address	The Theatre, 2-4 Spring Street, Chipping Norton
Website	www.chippingnortontheatre.com
Social media links	Facebook www.facebook.com/ChippingNortonTheatre Instagram @chippytheatre X / Twitter @ChippyTheatre
Description of organisational purpose and how it benefits the community	At the Theatre we always seek to serve our local community. We know the huge and life-long impact that getting involved in the arts can have. Our aim is to make the arts available for everyone – as audience members, gallery viewers, artists and participants in our Take Part programme. Our community work is at the heart of our theatre. We want to break down the barriers – financial, cultural, geographical – that local people have to getting involved in the theatre. We use art to respond to local community need, and current community projects see us working with families with low incomes, young people with mental health needs, young people with SEN, parents whose children have additional needs, adults with learning disabilities, children looked after in care, young people in SEMH schools, schools who are struggling with bullying and elders including those with dementia. All this work sits alongside our busy touring programme of live performance, arthouse cinema, theatre producing, and supporting a range of artists and companies, as well as a thriving year-round, open access community participation programme.
Please outline any fundraising activities that your organisation has undertaken in the past year	The theatre team work year round with the support of fundraiser Graeme Williamson to raise the significant funds needed to keep the doors open and great live, affordable performance on our stage in this very challenging financial climate. Alongside this, as Head of Community I have to fundraise for community activities, and always ensure they are free for the community to access. Over the past year we have been lucky to receive support from West Oxfordshire District Council, who support our community programme; Oxfordshire County Council for the summer HAF projects; Tony & Judith Yarrow for our bursary programme; Wise Investments who support our free school meal vouchers; and CHK Charities who support our mental health work in schools.
Do you have any special projects which require additional financial expenditure by your organisation in the next year?	All community projects are reliant on fundraising so we have to fundraise for each and every project to make it possible. In the coming year we hope to respond to need and be able to expand our work into: <ul style="list-style-type: none"> Respond to the growing financial and food need in the town, expanding our free school meal vouchers and arts offering to ensure local families who are facing challenges have access to food support in the holidays, free arts activities and performances and a strong relationship with the theatre

Payment details if application is successful

Name of account	Chipping Norton Theatre Ltd
Sort code	
Account number	

Project Details

Please tell us in no more, than 300 words, about your project. Who will your project benefit, how will it be delivered, how can people join in...

We currently have 167 children regularly collecting our free school meals (FSM), a number which is growing every holiday. Our FSM community have faced increasing challenges over the past year with the cost of living crisis, and many are facing additional challenges currently including domestic abuse, kinship and foster care, refugee needs, SEN support needs and social services involvement in families. We are currently funded by Wise Investments, Aldi, Open Doors corporate sponsors, our firewalk, race running and other community fundraising to continue to offer food vouchers. This costs an enormous amount at over £16,000 a year. We are committed to this programme, with the help of our supporters, and so where we really value and need the support of the Town Council is to be able to maintain our arts engagement programme for our FSM families. We are really grateful for the £1,000 grant awarded earlier in the year, but conscious that this means us delivering a very pared down offering, and we would love to be able to give local families who are struggling a really rich, varied creative and cultural offering, to enrich their children's lives and support families to come together.

This programme brings so much fun and joy for young people and for the whole family at our craft mornings, Easter trail, summer scavenger hunt and Christmas Santa event, with take-home craft packs and free film screenings being reported as invaluable by parents and carers for giving children something special to do in the holidays and to report back to friends at school. We also see their real benefit in bringing the community together, building friendships and support systems, as well a breaking down barriers to engagement at the theatre and getting people more and more involved and able to independently access everything we have to offer. In the calendar year we want to be able to offer:

- 8 free arts and craft resource packs for 170 young people throughout the holidays
- 4 free family films in the Theatre's cinema
- 2 free arts and craft workshops at the Theatre
- 2 free trails – our Easter trail and summer scavenger hunt
- 1 extra special Christmas craft workshop with Santa*

This year we want to add an even bigger sprinkle of magic to our Christmas event* and see if we can create an opportunity for every child to meet Santa in person and have that special, magical moment in December. The Chair of our Board is poised to play Santa, but we currently do not have any funding for Santa to give tiny gifts, and would love to be able to have him give small, creative and arty gifts to children who are unlikely to have very much this Christmas.

With £1,000 already awarded towards the total £3,030 costs to deliver the arts-led activities of the Free School Holiday Lunches and Arts programme, we are therefore submitting a further application for £2,030 to fully fund these elements. The additional funding will allow us to reintroduce the free holiday films across the remaining holiday periods, fund our community tickets for Panto (as without your support we only have 50 we can earmark), deliver that extra special Christmas Santa experience, the Easter Trail and fully fund the workshop and art packs through to May 2025.



How will you measure the impact of your project?

We always monitor and evaluate all our community projects at the theatre and look for quantitative and qualitative impact through:

- Evidence of meeting need – are we reaching those who really need support, in this case those entitled to FSM / pupil premium and families struggling due to low income, and are we providing them with what they most value. We evaluate this through feedback and our anonymous surveys.
- Evidence of growing a relationship – tracking the ladder of engagement to study how the community extend their engagement with us over years, in this case engaging with other opportunities like community tickets, parent groups, HAF programme and year-round bursary places. Our booking system Spektrix allows us to evaluate this, alongside the invaluable relationships we form with families which means we have lovely anecdotal evidence in the stories they have shared with us and the relationships they have built at the theatre.
- Evidence of impact and what difference the programme has made – we ask people and gather their thoughts through our chats with families, email feedback and our annual anonymous survey, and also through inviting the community to join us in delivering the programme and being on the inside of everything. We have free school meal parents who drove supplied from Aldi to the theatre in their cars, who manned the BBQ at our summer Lido day, and we always welcome involvement, ideas and participation that shape and change our programme.

For the first time, the theatre is also engaging in a new formal method of evaluation – the Old Fire Station Oxford's Storytelling evaluation methodology. Our free school meal community will be among the participants invited to tell their stories and share their deeper thoughts on the programme through this.

If awarded a grant last year from CNTC could you please state how the funds helped your organisation and what they were used for.

At the Theatre we are really grateful to be supported by the Town Council. The Council generously supports us with a core grant which keeps our doors open – without this crucial core support we cannot keep going, and we are incredibly grateful for this. We have also been very grateful to have the support of the communities committee for our free school meals arts programme for the past two years, and your support for the beginning of this year. As you can imagine, with all our community activities funding is very tight, and we have spent every penny we are awarded directly on the families. Our report on last year's expenditure and activities was submitted in July alongside our earlier application which was initially awarded £1,000 of the total £3,030 needed.

With your extra support we can build a stronger, better and more enriching third year on the programme which the communities committee so generously launched in 2022. Thanks to your help we have strong foundations to build on. Watching this project grow, impact local families, getting to know them and welcoming them more and further into our organisation has been extraordinary. Our Youth Theatre programme is now over 50% bursary participants, we have welcomed FSM parents into our mental health and SEN Parent groups, three of the four children starring in our community show *Barn Dance* were young people from our FSM programme. **The free school meal programme is not only vital in and of itself to support families, but for so many it's a stepping stone to transforming lives through the arts.** We would be so grateful if you would consider fully funding this element as it is the way in to so many other experiences and activities for struggling local low-income families.

How much will your project cost and how will you use the money?

What is the total cost of your project?	£3,030
How much Funding would you like from CNTC?	£2,030 (taking total support to £3,030)
Where will the remaining funding come from?	Wise Investment and Aldi fully fund our Free School Meal food vouchers, so we need the support towards the arts-led activities, workshop, materials and free film costs. A further grant of £2,030 from the Town Council will fully fund the programme through to May 2025.

Budget (please complete the following budget for your project)			
Title	Description	Total amount	Amount requested from CNTC
Art Materials	1,360 craft resource packs (8 x 170 young people) @ £1 per head	1360	460
Film Screenings	Film screening x 4 @ £200 per screening (£139 License, £51.63 Projectionist & DM, £9.99 DVD)	800	800
Art Workshops	Arts & craft workshop x 2 @ £250 budget for arts materials, table covers & additional including Santa gifts	500	500
Trails	Easter hunt & Summer Scavenger art trail materials budget @ £100 x 2 trails	200	100
Christmas Celebration	170 small Santa gifts @ £1 per head	170	170
	SUBTOTAL	£3,030	£2,030
	LESS TC AWARD ALREADY MADE	£1,000	
	TOTAL	£2,030	£2,030

Declaration

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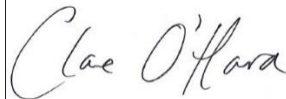
Bank statement or paying-in slip ✓

Constitution (to double check bank details) ✓

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Signature 1 (person submitting form)



Signature 2 (Chair or senior representative of the organisation)



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Date: 21 Oct 2024