



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

MINUTES OF A TRAFFIC ADVISORY SUB-COMMITTEE MEETING HELD ON THE 27TH JUNE 2024, ONLINE VIA MICROSOFT TEAMS AT 2PM

PRESENT: Cllrs Mark Walker (Chair), Tom Festa (Vice-Chair), Steve Akers, Mike Rowe, Sandra Coleman

ALSO PRESENT:

Katherine Jang, Deputy Town Clerk

Nigel Rose, Representative for Chippy News

Cllr Geoff Saul, OCC and WODC

Natalie Moore, OCC

TAC1	Election of Chair Members received nominations for and elect the Chair of the Traffic Advisory Sub-Committee for the municipal year 2024/25. Cllr Festa nominated Cllr Walker, seconded by Cllr Coleman. No other nominations were received. All in favour, motion carried. RESOLVED: That is Cllr Walker elected as Chair of the Traffic Advisory Sub-Committee for the municipal year 2024/25.
TAC2	Election of Vice-Chair Members received nominations for and elect the Vice-Chair of the Traffic Advisory Sub-Committee for the municipal year 2024/25. Cllr Akers nominated Cllr Coleman. Cllr Festa noted that Cllr Coleman has a lot of meetings to attend and that to ease pressure on her it may be better to nominate an alternative. Cllr Walker nominated Cllr Festa, seconded by Cllr Rowe. All in favour, motion carried. RESOLVED: That Cllr Festa is elected as Vice-Chair of the Traffic Advisory Sub-Committee for the municipal year 2024/25.
TAC3	Apologies for absence Apologies were received from Cllr Jo Graves and OCC Officer Maria Wheatley.
TAC4	Minutes <ol style="list-style-type: none">RESOLVED: That the Minutes from the sub-committee meeting held on the 24th April 2024 were signed as an accurate record by the Chair.Members noted the minutes of the Cycling Action Group meeting held on the 22nd April 2024.
TAC5	Public Participation None received



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TAC6

LCWIP

Cllr Walker thanked Natalie Moore, Odele Parsons and the OCC Transport Planner for visiting Chipping Norton to do a site visit with TAC members.

Members received an update from OCC officer Natalie Moore along with a written report outlining the progress with LCWIP. The written report outlines the 6 stages and timescales for the project.

Cllr Festa requested if the commuting side of transport in relation to the two train stations and transport to Oxford could be prioritised within the plan. Natalie Moore thanked Cllr Festa for the input and mentioned that the other LCWIP plans locally will intertwine and overlap with one another.

Natalie Moore discussed the importance of site visits and noted that multiple visits to Chipping Norton have been undertaken in recent weeks to undertake a thorough assessment of all the roads and routes. This will be taking place throughout June and July 2024.

Cllr Akers requested clarification for next steps after the LCWIP finishing in October 2024. Natalie Moore answered that the Cabinet member decision would need to approve the LCWIPs, and if approved, that would open avenues to further funding from government schemes such as the Active Travel Fund and S106 from developments in the town.

Cllr Rowe asked if disabled or people who use mobility scooters have been consulted about the LCWIP. Natalie Moore responded that they would absolutely be open to linking up with any user groups and would be very happy to collaborate. Cllr Walker proposed that Natalie Moore meet up with Cllr Rowe and a few other residents when they next visit Chipping Norton, and Natalie Moore agreed. Natalie Moore to liaise directly with Cllr Rowe.

Cllr Walker queried who sits on the LCWIP Steering Group and if Chipping Norton should be involved. Natalie Moore mentioned that the Steering Groups comprise of OCC Officers, TC Cllrs, interested residents and user groups that can feed back to a wider audience if required. For Natalie Moore to provide guidance on the composition of this group and the next meeting dates.

Natalie Moore gave an update about the New St/West St junction. Consultants Pell Frischmann have been appointed and have conducted a site visit on the 18th June. The final options appraisal report should be finished by the end of October 2024, with engagement with stakeholders following in November 2024. For Natalie Moore to provide a sketch update of possible options at the next TAC meeting. Natalie Moore to contact Pell Frischmann's project manager to ask how the town council can provide information and local knowledge for the potential crossing.

Cllr Coleman noted that many residents and TC Officers has raised many FixMyStreet reports for overgrowth on pedestrian pathways and has asked for an



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	<p>update. Natalie Moore reported that there has been an internal restructure and will look into the direct person to contact about this.</p> <p>Natalie Moore left the meeting at 2:55pm.</p>
TAC7	<p>County Officer’s Report No written reports were received.</p>
TAC8	<p>District Officer’s Report No written reports were received.</p>
TAC9	<p>Update from Cllr Saul on OCC Highways matters including the HGV working group Members received a progress report from Cllr Saul about the Windrush Valley HGV Steering Group. The Officers are now receiving tenders for automatic number plate recognition to see where vehicles are coming from and what make/model are represented.</p> <p>Cllr Festa noted that Chipping Norton is right on the edge of the study area, and that traffic going through to Banbury would not be counted. Cllr Saul noted that this wasn’t part of the study but that traffic would be counted coming through Chipping Norton.</p>
TAC10	<p>Cycling Members received an update on cycling related matters from Cllr Festa. The Rusty Rider monthly events are taking place routinely and are well-attended. Cllr Festa has noted that Chipping Norton has been attracting more and more cyclists. The cycling safety signs provided by OCC have been placed around the town.</p> <p>CycleOx route mapping for Chipping Norton has been completed and has been sent to OCC to coordinate with the LCWIP plan.</p>
TAC11	<p>Pedestrian and Road Safety Cllr Walker mentioned the Air Quality Action Plan has now been approved and needs to be signed off and approved by the Executive.</p> <p>Cllr Coleman raised that there was a problem with the bus stop being closed during works at the Old Post Office, with no notice placed on the bus stop with re-routing information put up. Cllr Saul reported that information should have been relayed from the bus company and OCC. Deputy Clerk to notify the OCC Transport Officer Dave Harrison.</p> <p>Nigel Rose reported that a resident has raised a problem with the 801 bus stops in Chipping Norton. The bus will stop on New Street and the issue has now been resolved.</p> <p>Cllr Akers queried if anything is being done for Road Safety Week. Cllr Walker noted that with other commitments it is difficult to fully commit to work with the</p>



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	<p>schools and other bodies to ensure that this event is done justice. Brake Charity produces good resources for road safety and young children. Cllr Akers volunteered to lead on the event. Cllr Walker, Akers, and Festa agreed to convene an informal meeting about the event.</p>
TAC12	Parking No updates received.
TAC13	Date of the next meeting Thursday 3 rd October 2024, 2pm via TEAMS.

The Chair closed the meeting at 3:40pm.